

Approved For Release 2009/07/21 : CIA-RDP87M00539R002704500003-8

ATTACHED: PLEASE TRY NOT TO
REMOVE FROM DOCUMENTS THANKS...

ER 85-12131-12

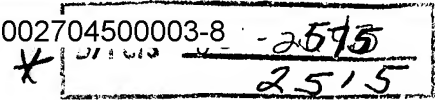
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Approved For Release 2009/07/21 : CIA-RDP87M00539R002704500003-8

Central Intelligence Agency



Washington, D. C. 20505



85-1013/5

El

26 SEP 1985

Ms. June G. Walker
Executive Director
The President's Commission
on Executive Exchange
The White House
Washington, D. C. 20503

Dear June:

I have been informed that [redacted] is no longer interested in an assignment with the Agency. [redacted] decision is disappointing because his professional credentials are so impressive. Let me assure you, however, that the withdrawal of his candidacy does not affect our strong support for the Executive Exchange Program which provides many tangible benefits to the federal service and the private sector.

STAT

Thank you for your continued interest in the Agency. Although we could not participate in this year's exchange, I certainly hope we will be able to do so next year.

Yours,

WJCasey

William J. Casey
Director of Central Intelligence

DA/OP/E/ [redacted] (9 Sept 85)
Rewritten: [redacted] (18 Sept 85)

STAT

STAT

Distribution:

- Orig - Addressee
- 1 - Executive Registry
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P-137

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS		X(w/d encl)		
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9	Chm/NIC		x(w/d encl)		
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO				
15	VC/NIC				
16	D/Pers				
17			x(w/d encl)		
18					
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22					

SUSPENSE

NLT 15 Sept. 85

Date

Remarks

To 6: Please have required info returned.

STAT

Executive Secretary

30 July 85

Date

3637 (10-81)



Executive Registry

85- 1213/2

The President's Commission on Executive Exchange

THE WHITE HOUSE

July 26, 1985

Dear Mr. Casey:

This is to confirm our interest in having [redacted] join your staff on September 16, 1985. In order to implement this assignment as quickly and smoothly as possible, we need your assistance on several matters.

[redacted]

[redacted] appointment with your agency should not exceed one year.

We need a copy of the formal position description for [redacted] assignment which accurately describes his duties and responsibilities. Further, you should know that the provisions of this Program preclude any change in [redacted] duties unless prior approval is given by this office.

We also require that the Central Intelligence Agency's Ethics Counsel review [redacted] background and the formal position description to determine if any potential exists for conflict of interest. We need a statement signed by the Ethics Counsel, prior to [redacted] starting date, advising this review has been made and that all is in order.

In keeping with the concept of the President's Commission on Executive Exchange and in compliance with Federal laws and Commission rules and regulations, government agencies may not make an offer of permanent employment to a Presidential Exchange Executive during the preliminary interviews, the one-year assignment, or upon completion of the assignment. A commitment statement regarding the Central Intelligence Agency's compliance is enclosed for your signature. Please return this statement to me before September 16, 1985.

DCI
EXEC
REG

P-137



-2-

The Commission sponsors a mandatory education program for all Presidential Exchange Executives. The Central Intelligence Agency must also allow the Presidential Exchange Executive administrative leave for educational activities. This includes up to four workdays in December for a conference at the Harvard Business School and the John F. Kennedy School of Government, up to ten workdays in the Spring for our International Seminar and approximately two hours a week for local education activities.

The official written position description, your Ethics Counsel's signed statement and the commitment statement must be received by this office before [redacted] begins his assignment.

STAT

Thank you in advance for your cooperation on these matters and for all that you can do to make [redacted] entry into the Central Intelligence Agency a smooth one.

STAT

Sincerely,

A handwritten signature in dark ink, appearing to read "Neil A. Stein". The signature is fluid and cursive.

Neil A. Stein
Deputy Executive Director

Enclosures

Salary Statement
Conflict of Interest Booklet
Signed Conflict of Interest Statement
Commitment Statement
Form SF 171 w/attachment (to follow)
Regulations for Federal Government Agencies



STAT

The Honorable William J. Casey
Director
Central Intelligence Agency
Washington, DC 20505

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**The President's Commission
on Executive Exchange**
The White House

COMPLIANCE WITH THE LAWS on CONFLICT OF INTEREST

Summary of the Conflict of Interest Laws

**Post-Employment Restrictions and the
Exchange Executive**

Financial Reporting

**Executive Order 11222 and
Standards of Ethical Conduct for
Government Officers and Employees**

744 Jackson Place, N.W.
Washington, D.C. 20503
[202] 395-4616

February 1985

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THE
PRESIDENT'S
COMMISSION
ON
EXECUTIVE
EXCHANGE

The White House



The President's Commission on Executive Exchange
THE WHITE HOUSE

REGULATIONS
FOR FEDERAL GOVERNMENT AGENCIES
EMPLOYING CORPORATE EXECUTIVES
FOR ONE-YEAR ASSIGNMENTS

FEDERAL GOVERNMENT PARTICIPATION

Corporate Executives selected for the President's Commission on Executive Exchange (PCEE) are: "Outstanding private sector executives, primarily those who have achieved senior level management positions, and also those exceptional managers who have unique qualifications and extremely high potential for policymaking positions."

[Executive Order 12493, December 7, 1984]

COMMISSION POLICY

Presidential Exchange Executives "will be assigned to positions in the Senior Executive Service or positions of comparable rank or stature, reporting, as appropriate, to Cabinet Officers, Ambassadors, Agency Heads, Under Secretaries, Assistant Secretaries or other high-ranking Government Officials for not more than one year."

[Executive Order 12493, December 7, 1984]

FEDERAL GOVERNMENT AGENCY EXPENSES

Federal Government Agencies pay Presidential Exchange Executives normally at the Senior Executive Service level, with salary not to exceed the maximum of \$72,300, depending on the executive's experience and corporate earnings.

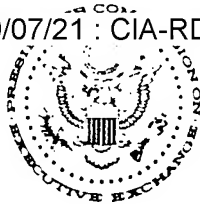
[Commission Policy May, 1985]

CORPORATION EXPENSES

EXECUTIVE'S FRINGE BENEFITS: Including life insurance, retirement, profit sharing, bonus programs and health benefits may be continued.
[18 U.S.C. 209(b)]

RELOCATION EXPENSES: Corporations pay the actual relocation expenses to and from Washington, DC.
[18 U.S.C. 209(e)]

PARTICIPANT'S FEE: \$15,000 per executive.
[Commission Policy May, 1985, and 5 U.S.C. 4109]



TIME FRAME

Upon nomination by the corporate Chief Executive Officer, PCEE interviews and selects corporate executives between May and August.

PCEE seeks interviews with Federal Government Agencies for the corporate executives between May and August.

Assignments for corporate executives normally begin in September. The exception is critical assignments which may commence at any time.

It is expected that participating private sector executives will attend the following seminars:

five workdays in September, Public Policy Forum

up to four workdays in December, Harvard Business School
and John F. Kennedy School of Government

up to ten workdays, International Seminar (spring)

approximately two hours a week for local Seminar activities

EXACT DATES OF THESE SEMINARS ARE SUBJECT TO CHANGE

CONFLICT OF INTEREST

To ensure avoidance of conflict of interest or the appearance thereof, Federal Government Agencies must adhere to all Federal laws and regulations regarding conflict of interest.

The Senior Associate Director of the President's Commission on Executive Exchange must be notified in writing that the Federal Government Agency's Ethics Counsel has reviewed the formal position description and determined that no conflict of interest exists.

A SUMMARY OF APPLICABLE FEDERAL LAWS AND REGULATIONS IS ATTACHED

RE-ENTRY

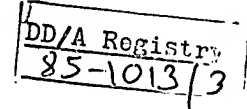
The President's Commission on Executive Exchange prohibits offers of permanent employment to corporate executives during preliminary interviews, the one-year assignment or upon completion of the assignment. This restriction against offers of permanent employment continues for one-year after the date the business executive returns to the private sector.

[Commission Policy March, 1985 (revised)]

Central Intelligence Agency



Washington, D.C. 20505



13 JUN 1985

Ms. June G. Walker
Executive Director
The President's Commission
on Executive Exchange
The White House
Washington, D.C. 20503

Dear June:

Thank you for your letter of 29 May 1985 containing the biographical profiles of three Executive Exchange candidates who are interested in our "host" position. We have provided these resumes to Dr. Eckman for his review, evaluation and possible selection.

I will advise you as soon as possible of our interest and any further steps we plan to take regarding these candidates. Your continued interest in the Agency is appreciated.

Yours,

7s/ Bill

William J. Casey
Director of Central Intelligence

DA/OP/E/STP [] (6 June 85)

STAT

Distribution:

Orig - Addressee

- ① - Executive Registry (#1213/1)
- 1 - DDA (#1013/2)
- 1 - D/OP (#1735)
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- 1 - C/STP/OP



P-137

EXECUTIVE SECRETARIAT

ROUTING SLIP

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13	D/Pers		X		
14	D/OLL				
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16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19	NIO				
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SUSPENSE		10 June 85 Date			

Remarks

TO #6: Please prepare response for DCI signature.

50 May 85

Date

3637 (10-81)

Response
85-101313

The President's Commission on Executive Exchange
The White House

May 29, 1985

Executive Registry

85- 1213/1



Executive Director

Dear Mr. Casey: *Bill*

Enclosed are the informal biographical summaries of three possible candidates for the CIA assignment described in your letter of March 28, 1985 by Dr. Eckman.

I look forward to your comments concerning the possibility of any one of these candidates qualifying for the challenging position outlined by Dr. Eckman.

Cordially,

A handwritten signature in cursive script, appearing to read "June", is written above the typed name.

June Grace Walker
Executive Director

The Honorable William Casey
Director
Central Intelligence Agency
Washington, DC 20505

cc: Dr. Eckman

DCI
EXEC
REG

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DOCUMENTS CROSS-REFERENCED

ATTACHED: .

ER 85-1213

D/Pers 85-0776

ORD 85-0140

EXECUTIVE SECRETARIAT
ROUTING SLIP

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8 DDS&T		X		
9 Chm/NIC				
10 GC				
11 IG				
12 Compt				
13 D/Pers		X		
14 D/OLL				
15 D/PAO				
16 SA/IA				
17 AO/DCI				
18 C/IPD/OIS				
19 NIO				
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SUSPENSE

Date

Remarks

Executive Secretary

26 April 1985

Date

3637 (10-81)

Executive Registry

85- 1213

The President's Commission on Executive Exchange
THE WHITE HOUSE

April 23, 1985



Executive Director

Dear Mr. Casey: *June*

Thank you for your letter of March 28, 1985 requesting a candidate for an assignment in the office of the Directorate of Science and Technology.

I am actively seeking such an executive for this position and will report my findings to you as rapidly as possible.

Thank you for the opportunity for a President's Commission on Executive Exchange executive to fill this challenging assignment.

I look forward to notifying you and Dr. Philip Eckman of our results and setting up an interview with a candidate at Dr. Eckman's convenience.

Cordially,

June
June Grace Walker
Executive Director

cc: Dr. Eckman

The Honorable William J. Casey
Director
Central Intelligence Agency
Washington, DC 20505





Washington, D. C. 20505

85-0776

DD/A Registry

85-1013

28 MAR 1985

Ms. June G. Walker
Executive Director
The President's Commission on
Executive Exchange
The White House
Washington, D. C. 20503

Dear June:

Thank you for your letter of 20 December 1984 requesting that the Agency participate in the 1985-86 President's Commission on Executive Exchange Program.

In response to your invitation, we have thoroughly reviewed the possibility of nominating an Agency officer but regret we do not have a candidate.

However, we are offering a host position to the Executive Exchange Program to be encumbered by a candidate with a highly technical background. The selected incumbent will be assigned to one of our most scientifically progressive and "state of the art" offices within the Directorate of Science and Technology. The enclosed position overview describes the host position being proposed, while outlining the credentials required of the nominees. Again, as we agreed last year, any Executive Exchange candidate being recommended for a position with the Agency will have to have a security clearance [redacted]

[redacted] Any nominees would, of course, be required to undergo our clearance process, including a polygraph examination.

We appreciate your continued interest in the Agency and look forward to our association with the 1985-86 Executive Exchange Program.

Yours,

/s/ William J. Casey

William J. Casey
Director of Central Intelligence

Enclosure

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SUBJECT: Agency Participation in 1985-86 President's
Commission on Executive Exchange Program

DA/OP/E/STP, (4 Mar 85)
Revised (18 Mar 85)

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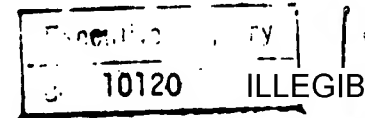
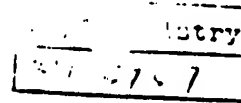
- Orig - Addressee
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- 1 - DDA w/enclosure
- 1 - D/OP w/enclosure
- 1 - DD/E/OP w/enclosure
- 1 - C/STP/OP w/enclosure

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**THE PRESIDENT'S COMMISSION ON EXECUTIVE EXCHANGE
THE WHITE HOUSE**

December 20, 1984

Dear Mr. Casey:

This is an invitation for you to nominate an outstanding career Federal executive for participation in the 1985-86 President's Commission on Executive Exchange Program. This unique opportunity for Federal executives to work in the private sector for one year helps promote a better understanding between government and business through a firsthand view of the problems and challenges of the other sector. The Program permits an exchange of new and effective management techniques and enhances the professional growth of the participating executive.

The Commission seeks from your department one outstanding executive with a proven record of accomplishments whose career can be enhanced by such an experience and who will, as a result, be more effective in your agency on their return. Nominations are due March 1, 1985 and are limited to career executives who:

* 23

are currently members of the SES or an equivalent system;

have a proven record of management ability, including outstanding on-the-job accomplishments, with no significant private sector work experience;

have a high intellectual and leadership capacity, a demonstrated ability to interface with senior management, and the skills needed to articulate their views in both public and private forms;

possess the maturity to represent your department and this Commission in the private sector;

are willing to relocate for one year; and,

are available for assignment beginning September, 1985.

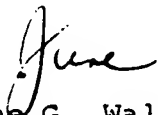
* deadline extended

-2-

While specific experience in a particular area is not required, we find that individuals with experience in financial analysis, international relations, science and engineering, computer sciences and long range planning are in most demand.

I look forward to receiving your nomination and the continued participation of your department.

Sincerely,



June G. Walker
Executive Director

Enclosures(3)

The Honorable William J. Casey
Director
Central Intelligence Agency (CIA)
Washington, DC 20505